

1. Go to <https://authorizations.mol.atlantia.sca.org>
2. On the left side menu, click on "Login"
3. Log in with your AEL (Atlantian Enterprise Login)
4. On the left side menu, under "Parents of Youth Fighters", click on "Parents can enter youth information"
5. Enter in the needed information, including:
  - a. Youth fighter's modern name
  - b. Second parent, if they also have an AEL (they can be looked up by modern last name)
  - c. Youth fighter's birthday
  - d. Youth fighter's SCA name
  - e. Youth fighter's email address
6. Click on the submit button
7. You should get an email confirmation letting you know that the Kingdom Minister of the Lists has received the information, and will add the youth authorization when the paperwork is received from the MOL who submitted the authorization
8. Once the authorization is added by the KMOL, you will get an email from the system that you can log into the system to print the youth's fighter card
9. Go back to <https://authorizations.mol.atlantia.sca.org> and log on with your AEL
10. On the left hand menu, under "Parents of Youth Fighters" click on "Print Your Youth's Auth Card"
11. Select the youth fighter you want to print a card for and click the submit button
12. You should have another tab open that will have your youths fighter card to print or save

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